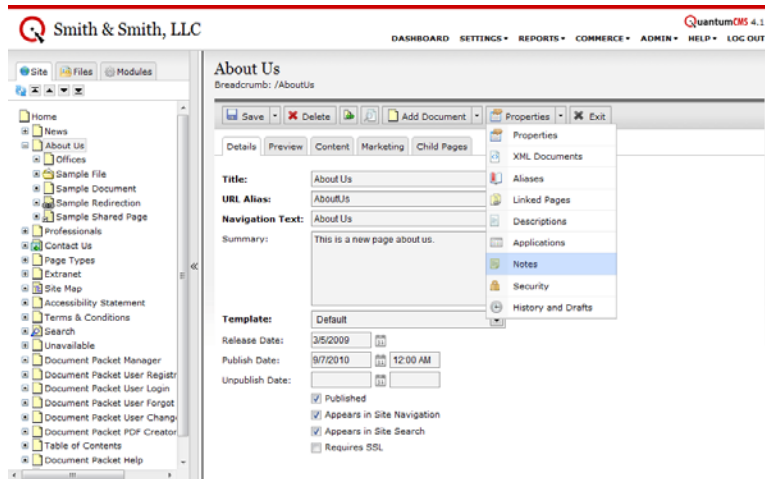


Recording a Note

Notes can be added to pages within QuantumCMS and are intended for use by Content Authors managing the site. Notes are not displayed on the Public site.

Step 1: Using the Navigation Tree, access the page where you wish to add a Note.

Step 2: Click the arrow next to the **Properties** button and select “Notes” from the menu.



Step 3: Click the **Add** button and enter the text you wish to appear in the Note. Press the **Save** button when complete.

